

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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June 24, 2003

**FROM: ROBERTA YORK, DIRECTOR  
PRESCHOOL SERVICES DEPARTMENT**

**SUBJECT: CONTRACTS FOR STUDENT DIETETIC AND PSYCHOLOGY INTERNSHIP  
PROGRAMS**

**RECOMMENDATION:** Approve Contracts between the County of San Bernardino (Preschool Services Department) and the following agencies to provide off-campus training to interns enrolled in the Dietetic and Psychology Internship Programs for the Head Start/State Preschool program for the period of July 1, 2003 through June 30, 2006.

CONTRACTOR	CONTRACT NUMBER	INTERNSHIP
Loma Linda University, School of Allied Health Professions (LLUSAHP)		Dietetic
California State University, Pomona (CSPUP)		Dietetic
California State University, San Bernardino (CSUSB)		Dietetic and Psychology

**BACKGROUND:** Preschool Services Department (PSD) operates the Head Start/State Preschool Program in San Bernardino County. The program provides comprehensive child development services to low-income children and their families through a combination of direct department services, and through contracting with delegate agencies.

On September 15, 1999, the Board of Supervisors approved a one-year partnership between PSD and Loma Linda University, School of Allied Health Professions (LUSAHP), to provide interns from their Dietetic Internship Program to train under the tutelage of PSD staff. The partnership provided off-campus training at various Head Start/State Preschool sites throughout San Bernardino County for interns in the Dietetic Program. Under the supervision of PSD Nutrition Staff, the interns assisted in nutritional assessments, one-on-one nutritional consultations, and group workshops for parents and children in the Head Start program. The collaborative effort proved to be very beneficial to the Dietetic Interns and the families served through the Head Start program.

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## CONTRACTS FOR STUDENT DIETETIC AND PSYCHOLOGY INTERNSHIP PROGRAMS

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On August 8, 2000, the Board of Supervisors approved contracts with three local universities: Loma Linda University, School of Allied Health Professions; California State University, San Bernardino; and California State Polytechnic University, Pomona; to enter into partnerships with PSD to provide nutritional services through the Dietetic Internship Program. The partnerships also provide off-campus training at various Head Start sites throughout San Bernardino County for interns participating in University Dietetic Programs.

On April 2, 2002, the Board of Supervisors approved an amendment with California State University, San Bernardino to provide off-campus training to interns enrolled in the University Psychology Internship Program. Under the supervision of PSD, Special Services Division Staff, the Psychology interns assist at various Head Start sites in the observation, evaluation, remediation and follow-up service activities for Head Start children and families. Specifically, interns may work one-on-one with assigned children, participate in case conferences with PSD staff, work with parents as follow-up for referrals, as well as participate in other related research projects designed by the intern and/or assigned by PSD authorities.

Approval of these contracts will allow LLUSAHP, CSPUP, CSUSB and PSD to continue to utilize interns from the Dietetic and Psychology Departments in a collaborative effort to provide needed services to the families in the Head Start program.

**REVIEW BY OTHERS:** These contracts have been reviewed by HSS Contract Compliance Designee (Lori Ciabattini, Administrative Supervisor) on May 18, 2003, and County Counsel (Julie J. Surber, Deputy County Counsel) on May 19, 2003. This item has been reviewed by the County Administrative Office (Gary Morris, Administrative Analyst) on June 3, 2003 and by HSS Finance (Kristin Letterman, Administrative Manager) on June 3, 2003.

**FINANCIAL IMPACT:** These contracts are non-financial. There is no local cost to the County.

**Cost Reduction Review:** The County Administrative Office has reviewed this agenda item and recommends this action based on the fact that the contracts are non-financial.

**SUPERVISORIAL DISTRICTS:** All

**PRESENTER:** Roberta York, Director, Preschool Services Department, (909) 387-2355

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